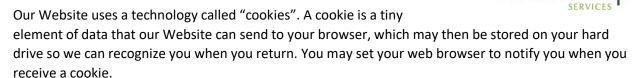
# **Christian Stewardship Services**

#### **PRIVACY POLICY**

This page explains CSS's approach to privacy and how it affects you.

### **Cookies:**



Although There is no personal identifiable information in the contained in the data we collect, we take great care to keep the information we do collect safe and we'll never share it with others without your express permission. We never share your data with third parties except to help us deliver our own services.

#### **Measuring our Visitors to the Website:**

You can visit our Website without telling us who you are or submitting any personal information. However, we collect the IP (Internet protocol) addresses of all visitors to our Website and other related information such as page requests, browser type, operating system and average time spent on our Website. We use this information to help us understand our Website activity, and to monitor and improve our Website. We measure visitors to our website using Google Analytics. All the information is anonymous – so we don't know who you are; just that somebody visited our site.

The information we collect from analytics helps us understand what parts of our site are doing well and what parts need improvement. You can learn more about Google Analytics <u>HERE</u>.

#### **Embedded Content from Other Websites**

Content on this site may include embedded content (e.g. videos, images, articles, etc.). Embedded content from other websites behaves in the exact same way as if the visitor has visited the originating website.

These websites may collect data about you, use cookies, embed additional third-party tracking, and monitor your interaction with that embedded content, including tracking your interaction with the embedded content if you have an account and are logged in to that website.

This Website may contain links to other sites that CSS does not own or operate. Also, links to our Website may be featured on third party websites on which we advertise. Except as described in this Privacy Policy, we will not provide any of your personal information to these third parties without your consent. We provide links to third party websites as a convenience to the user. These links are not intended as an endorsement of, or referral to the linked websites. The linked websites have separate and independent privacy statements, notices and terms of use, which we recommend you read carefully. We do not have any control over such websites, and therefore we have no responsibility.

#### **Digital Ads and Sponsored Links**

This website does not contain any sponsored links or digital ads.

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#### **Downloads and Media Files**

Any downloadable documents, files or media made available on this website are provided to you at your own risk. While all precautions have been undertaken to ensure that only genuine downloads are available, you are advised to verify their authenticity using third party anti-virus software or similar applications.

We accept no responsibility for third party downloads and downloads provided by external third-party websites. We advise you to verify their authenticity using third-party anti-virus software or similar applications.

### Facebook, Instagram, Linked In and other social networks

These services provide social buttons and similar features which we use on our website – such as the "Like" and "Tweet" buttons.

To do so, we embed code that they provide, and which we do not control. To function, their buttons generally know if you're logged in; for example, Facebook uses this to say, "x of your friends like this". We do not have any access to that information, nor can we control how those networks use it.

Social networks, therefore, could know that you're viewing this website, if you use their services. (That isn't to say that they do, but their policies may change).

### If you sign up for a service

When you sign up for any of our services (for example, signing up to the mailing list) we will record specific personal information about you, such as your name and email address.

We limit the collection of personal information to only that information which is required for the purpose intended.

#### **Customer Inquiries & Event Registrations**

We have implemented measures designed to protect personal information in our custody and control. We maintain reasonable administrative, technical and physical safeguards in an effort to protect against unauthorized access, use, modification and disclosure of personal information.

We may also collect personal information when you contact us with a question, comment or request to attend an event. You may be asked for information that identifies you (such as your name, address, and phone number) along with additional information we need to help us promptly answer your question or process your request.

#### **Emails**

We may send you email notifications which you have specifically requested (such as newsletters or notifications). You can opt out of any of email communication at any time.

We will never provide your personal information or email address to any third parties except where they are specifically employed to help deliver our own services, as detailed above.

#### **Security**

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We take many precautions to prevent the loss, misuse or alteration of your personal information. These precautions include:

Use of SSL encryption for all page content and any data collected.

All access to information is restricted by password and/or secure key.

Restrictions are in place to control what information can be accessed via any location.

While we take great care to ensure any confidential information remains protected, we cannot guarantee the security of data sent over the Internet.

## **Updates to this policy**

We may update this privacy policy from time-to-time, particularly as technology changes. You can always check this page for the latest version.

We may also notify you of changes to our privacy policy by email.

#### **Contacting us**

If you have any questions or complaints about personal information maintained by Christian Stewardship Services or if you wish to access, correct or update your personal information, please direct your query to: info@csservices.ca

Christian Stewardship Services 133 Church St. North Cambridge, ON N3H1V8 Head Office: 905 947-9262

General Inquiries: 1-800-267-8890

**Privacy Officer:** Maynard Wiersma. Extension 210

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